



Business Office Technology Certificate of Achievement

- This program consists of classes offered at CC Online.
- Courses do not have to be completed in the order listed, except for listed prerequisites.

Courses - Complete the following courses	CC Online			
	Fall 2017	Spring 2018	Fall 2018	Spring 2019
BSAD C145 (3)		■		■
BSOT Co70 (3)	■	■	■	■
BSOT Co72 (3)		■		■
BSOT C100 (3)	■	■	■	■
BSOT C121 (1)	■	■	■	■
BSOT C123 (1)	■	■	■	■
BSOT C125 (1)	■	■	■	■
BSOT C127 (1)	■	■	■	■
BSOT C129 (1)		■		■
BSOT C132 (1)	■		■	
BSOT C133 (1) Prerequisite: BSOT C132		■		■
BSOT C135 (1)	■		■	
BSOT C151 (1)		■		■
BSOT C153 (1)		■		■
BSOT C154 (3) Prerequisite: BSOT Co70, C100, C132		■		■
BSOT C155 (1)	■		■	
BSOT C161 (1) Prerequisite: BSOT C151	■		■	
BSOT C163 (1) Prerequisite: BSOT C153		■		■
BSOT C165 (1) Prerequisite: BSOT C155	■		■	
CSCI Co70 (1)	■	■	■	■
Semester Total				

Courses offered Fall 2017 will be offered again in Fall 2019, etc.